

# National Association of Canine Scent Work, LLC®

## Official NACSW™

### ODOR RECOGNITION TESTS

**Odors Tested:** Birch, Anise & Clove

**Date:** Sunday, August 14, 2022

**Test Location:** Top Notch Dog Training, 939 Route 376, Wappingers Falls, NY 12590

**Test Host:** Pat Tetrault

**Certifying Official:** Kathe Baxter

**Judge:** Ashlin Cooke

**Entry Cost:** \$35 per odor tested

**Number of Entries:** 100

Event attendees are required to adhere to the NACSW [COVID-19 Event Guidelines and Rules](#)

In addition to those guidelines the following changes and guidelines are in effect for this ORT due to COVID-19. Competitors may be required to wear masks while in the building.

Competitors are asked to remain in their vehicles as much as possible. Running of vehicles is permitted. Competitors are asked to bring their own hand sanitizer and disinfectant wipes.

If there are any changes or updates that information will be included in your final details information that will be emailed 1-2 weeks before the ORT weekend. Participants are responsible for staying up to date on any jurisdictional requirements for their home location as well as the trial location including any travel guidance.

#### ORT ENTRY INFORMATION

**Opening Date:** Friday, July 1, 2022 at 9 am EST

**Entries Close:** Friday, August 5, 2022] at 5 pm EST or When entry limits have been met

**Second Dog Policy:** We are not allowing 2<sup>nd</sup> dog testing at this time. Please check NACSW policy regarding an alternate handler for a 2<sup>nd</sup> dog.

#### Entry Method

First received By USPS , Mail overnight deliveries must have the signature waived box checked.

TELEPHONE, FAX, UNSIGNED ENTRIES, AND ENTRIES RECEIVED WITHOUT FEES cannot be accepted.

- RETURNED CHECKS do not constitute a valid entry fee. <host policy for returned checks>.
- ENTRIES MUST BE MADE ON THE ATTACHED ENTRY FORM.
- NO ENTRY SHALL BE MADE AND NO ENTRY SHALL BE ACCEPTED, WHICH SPECIFIES ANY CONDITIONS AS TO ITS ACCEPTANCE.
- OWNERS are responsible for errors in making out entry forms.
- EXPRESS MAIL entries must include signature permitting them to be left at the secretary's address without the recipient's signature.

## **Notification**

Acknowledgement of entry acceptance/confirmation, will be made by email when entries are processed for those handlers that provide an email address. If you require a confirmation via USPS, you must provide a self-addressed stamped envelope with your entry. Your payment receipt and notification is confirmation of your completed entry

## **Entry Requirements**

**A Qualified Entry is one that meets all the following criteria:**

1. Complete entry during the specified entry time frame.
2. **The Handler is a NACSW member for the 2022-2023 membership year (8/1/22- 7/31/23).**
3. The Dog is registered with the NACSW.
4. Dogs participating in an Odor Recognition Test (ORT) must be at least six months of age.

For information on how to register or become a member go to [www.NACSW.net](http://www.NACSW.net)

## **Trial Eligibility and ORTs**

An ORT must be taken and passed at least 14 days before a trial opening date to be eligible for the first draw period.

## **Basic Description of the Test**

To successfully pass an ORT a dog must identify the location of the target odor and the handler must correctly call an "alert" within a three-minute time period. The Odor Recognition Test consists of a drill type exercise which requires 12 closed boxes set up in a pattern of *one or two* rows, spaced a minimum of 48" apart. The ORT is conducted on leash. Complete information can be obtained on the NACSW website.

*All exhibitors should obtain and review a copy of the **NACSW K9 NOSE WORK® RULE BOOK**. You may get it from their website: [www.NACSW.net](http://www.NACSW.net)*

**No dog will be given more than one space in the same odor test at a single event.**

## **Results**

During the odor re-sets, the official results sheet will be brought out to the parking area for testers to photo or review. We recommend you verify your results on the official results sheet and let your host or judge know if you have any questions regarding your results.

## **CANCELLATION POLICY**

The following cancellation policy applies:

For cancellation of entries on or before 6pm EST Saturday, August 6, 2022 – Full refund minus \$10 processing fee. For cancellation of entries after 6pm EST Saturday, August 6, 2022 – no refunds will be issued unless a veterinarian or doctor's note is provided. If we are able to fill your spot, a refund will be issued, minus a \$10 processing fee.

All cancelations must be emailed to [nwtrialtopnotch@gmail.com](mailto:nwtrialtopnotch@gmail.com)

Entry fees shall not be refunded if a dog or handler is absent, disqualified, or excused by the NACSW official or judge.

*This cancellation and refund policy applies to competitors that must withdraw for any reason including but not limited to injury, illness, emergency, and personal or work-related reasons.*

*If the ORT cannot take place or be completed by reason of fire, civil disturbances, an Act of God, public emergency, or any other cause beyond the control of the test organizers, then the ORT host will make their best effort to provide partial refunds after recouping their expenses.*

## LOCATION DETAILS

**Details regarding check in time and briefing will be sent approximately 1 week before the ORT.**

### **Site Specific Conditions**

This ORT will take place at a ground floor training center with the building entrance easily accessible from the parking lot; the building does not have stairs. The parking lot, including the pathway leading to the building entrance, is paved asphalt. The flooring in the test area is Great Mats matting. Due to unforeseen conditions, such as weather or change in availability of areas at the location, the expected test area, parking, and/or pathways may be modified at the last minute. It is important to realize that your dog may be waiting in your vehicle and the weather can be extremely hot in August. Please plan to bring whatever is necessary to keep your dog safe and comfortable.

### **Reactive Dog Parking**

**Space will be available for reactive dogs, but MUST be reserved on the entry form.** There will be no separate warm up boxes.

Due to unforeseen conditions, such as weather or change in availability of areas at the location, this policy may be modified at the last minute.

### **Unentered Dogs**

We are unable to accommodate any unentered dogs at this location.

### **RV Parking**

Parking is limited. If you are planning to bring an RV please check with the host to see if they can accommodate your vehicle. There will be NO overnight parking. Due to unforeseen conditions, such as weather or change in availability of areas at the location, this policy may be modified at the last minute.

Should you find the need to run your vehicle, please be considerate of your neighbor. If requested, please either shut your vehicle or move to a more distant space.

Due to unforeseen conditions, such as weather or change in availability of areas at the location, this policy may be modified at the last minute.

### **Crating Options**

**There will be NO indoor crating available.** *Entry will be through the rear door. Volunteers will direct you to parking. Please do not block the Beer/Soda store. Test will be indoors at a dog training facility on matting. Note: staging areas will be outdoors under canopy. You should come prepared to keep your dog comfortable in your car during your wait time, or dry if there is rain. Be prepared to provide adequate shade, water, and any other items you may need as there is limited shade in the parking lot.*

***Access to the rest room will be limited during test periods.***

Due to unforeseen conditions, such as weather or change in availability of areas at the location, this policy may be modified at the last minute.

### **Smoking**

Smoking is not allowed on this test site, including the use of e-cigarettes

**Hotels**  
**Dog Friendly Hotels – (Call to confirm pet policies)**  
***Please read reviews for hotels prior to booking***

Inn at Arbor Ridge Hotel & Conference Center  
17 Route 376 at the corner of Rt. 52, Hopewell Junction, NY 12533  
845-227-7700

Red Roof Inn Poughkeepsie  
2349 South Rd, Poughkeepsie, NY 12601  
845-462-7800

(There are many other hotels in the area – check for dog in room policies)

## DOG INFORMATION

### Dog Policies

- All dogs must be on a 6' leash at all times when not being tested. NO flexi-leashes while not participating in a test.
- Reactive and/or spatially challenged dogs should wear a red bandana (to be provided by the dog's handler) to help signal others that the dog needs extra space from other dogs.
- Dogs will be toileted in designated areas and handlers must pick-up and dispose of waste.
- Dogs and handlers must stay in designated areas to avoid contaminating testing space, interrupting a test, or from viewing any part of the testing.
- Competitors should expect to keep their dogs confined in a crate or vehicle when not testing and should plan to provide their own shade using canopies or shade cloths.
- Refer to location details (above) for information on unentered dogs.

### Females in Season

Will be allowed to run wearing "pants" at the very end of the day after all other dogs have tested. Females in season will be parked and pottied in areas separate from the other dogs while at the test if the location logistics permit. Handlers must contact [nwtrialtopnotch@gmail.com](mailto:nwtrialtopnotch@gmail.com) so plans can be made for the dog.

## OTHER INFORMATION

### ADA Requests

If you are an individual with a disability and would like to request accommodation(s), please email [ADA@nacswnet.net](mailto:ADA@nacswnet.net). Please include your name, ORT date, ORT host name, and your requested accommodation(s).

### Spectators

Space permitting, spectating will be allowed per ORT guidelines as outlined in the rule book. The ORT Certifying Official has the right to limit spectators at their discretion. ORT participants may have a friend or family member video/photograph their test. ORT participants may not video/photograph one another. Children under 18 must always be directly supervised by a parent/guardian. No dogs will be allowed in the spectator area. No unentered dogs with spectators are allowed at the trial. Spectators are reminded that the hide placements must not be discussed nor should they speak with any participants about what they saw until after the test is complete.

An adult accompanying a minor must be present during the searches.  
Everyone at the test site must sign the waiver provided by the host and comply with all event requirements.  
Participants are not allowed to watch the testing at any time.

### Veterinarians

Animal Emergency Clinic of the Hudson Valley  
84 Patrick Lane, Poughkeepsie, NY 12603  
(845) 471-8242

Newtown Emergency Veterinary  
52 Church Hill Rd, Newtown, 06470, CT  
203) 270-8387

### Rules

Complete rules are available at [www.NACSW.net](http://www.NACSW.net). **It is the responsibility of each competitor to read and understand the current NACSW™ Rule book prior to participating in a NACSW event.**

### Liability

By registering for the ORT Test, the competitor hereby assumes all risks of, and responsibility for, accidents and/or damage to her/himself or to her/his property or to others, resulting from the actions of her/his dog. The competitor expressly agree that the NACSW, Top Notch Dogs, LLC, Pat Tetrault and its assignees or any other person, or persons, of said groups, shall not be held liable personally, or collectively, under any circumstances, for injury, and/or damage to her/himself, for loss or injury to property, whether due to uncontrolled dogs or negligence of any member of said groups, or any other cause, or causes. The competitor also agrees to assume all financial liability that may be incurred by the NACSW due to the actions of themselves or their dogs regardless of the cause.

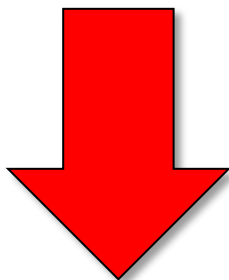
### Sportsmanship

All competitors/handlers and spectators are expected to follow the rules of the NACSW and demonstrate good sportsmanship. This includes making sure the hide placements are unknown to the handler prior to testing and kept secret from other competitors. Please do not discuss hide placement or any details of a dog's performance that may provide information or clues to other handlers or may be overheard.

### Questions

All Test related questions, contact Pat Tetrault, [nwtrialtopnotch@gmail.com](mailto:nwtrialtopnotch@gmail.com)

**Entry form & Liability Waiver are below –  
Waiver MUST be returned with entry**



**Top Notch Dog Training (Top Notch Dogs, LLC)**  
**NACSW™ – Odor Recognition Test**  
**Sunday, August 14, 2022**  
**939 Route 376, Cambridge Commons, Wappingers Falls, NY 12590**

**\$35 Registration Fee per odor tested - Payment by check or money order only. Please mail this completed form via USPS with your registration fee to:**

Please make checks payable to: **TOP NOTCH DOGS, LLC**. Mail form with payment to: "ORT" Top Notch Dogs LLC, c/o Pat Tetrault, 30 Timothy Lane, Hopewell Junction, NY 12533

Questions: Contact: Pat Tetrault, 845-592-1688 [nwtrialtopnotch@gmail.com](mailto:nwtrialtopnotch@gmail.com)

Odor:    Birch             Anise             Clove

Test date(s): **Sunday, August 14, 2022**

Dog's Call Name \_\_\_\_\_

Breed(s) \_\_\_\_\_

**Dog's NACSW #** \_\_\_\_\_

Handler's Name \_\_\_\_\_

**Handler's NACSW Membership #** \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone where you can easily be reached \_\_\_\_\_

E-mail Address \_\_\_\_\_

**An ORT must be taken and passed at least 14 days before a trial opening date to be eligible for the first draw period.**

**Please contact your host at least 1 day before the ORT if your female dog will be in season.**

All confirmations will be sent via e-mail with attachment within 7 days of receipt of complete registration form and payment. If you require a confirmation via USPS, you must provide a self-addressed stamped envelope.

I/We hereby assume all risks of, and responsibility for, accidents and/or damage to myself or to my property or to others, resulting from the actions of my dog. I/We expressly agree that Top Notch Dog Training (Top Notch Dogs, LLC), and/or NACSW™ or any other person, or persons, of said groups, shall not be held liable personally, or collectively, under any circumstances, for injury, and/or damage to my person, for loss or injury to my property, whether due to uncontrolled dogs or negligence of any member of said groups, or any other cause, or causes.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

       Please reserve reactive dog parking for me

**National Association of Canine Scent Work, LLC®**  
**LIABILITY WAIVER**

**WAIVER OF LIABILITY AND INFORMED CONSENT**

I understand that participating in Top Notch Dogs, LLC ORT (the “Event”), whether as a participant, a volunteer or a spectator, holds some risk. These risks include, but are not limited to, that the behavior of dogs and other domestic animals is sometimes unpredictable, cannot be guaranteed, and can result in serious personal injury or death to bystanders, as well as extensive property damage. In addition, I and/or my dog may be exposed to challenging, treacherous or unstable terrain and footing during the Event.

Acknowledging my awareness of the risks associated with participating or observing any type of detection style training or competition, I hereby waive and release any claim or cause of action that I may otherwise have against Amy Herot, Jill-Marie O’Brien, K9 Nose Work®, National Association of Canine Scent Work, LLC®, Top Notch Dogs, LLC, Pat Tetrault, and their respective employees, officers, directors, agents, or contractors (collectively, the “Released Parties”) for any claim or cause of action for personal injury or property damage (collectively, a “Claim”) arising out of or in connection with events, accidents or other occurrences at the Event, except to the extent that the Claim arises out of the intentional misconduct or gross negligence of the Released Party. I further agree to defend, indemnify, and hold harmless each Released Party from and against any and all claims, damages, costs and expenses arising out of or in connection with any Claim that is based, in whole or in part, on acts or omissions by me or by any person or animal for whom or for which I have or had responsibility or control.

I represent and affirm that to the best of my knowledge and belief: (1) I do not have COVID-19 nor am I waiting for test results; (2) I have not been tested and found positive for COVID-19 or if I have tested positive for COVID-19, I certify that I have been released by government officials and/or health care providers to resume normal activity without limit; (3) If I have experienced symptoms associated with COVID-19 including fever, coughing, or shortness of breath or if I have been in contact with or exposed to any known carrier of COVID-19, I have met the current CDC recommendations regarding testing and/or quarantine.

I am representing my condition as of signing, and if, as of the later time of the event, there has been any change in any of the conditions represented, I am obligated to formally notify the event host of the changed conditions at the time of and before participating in the event. I agree to follow any specific event guidelines, precautions and requirements to mitigate the possibility of event participants or attendees contracting or spreading COVID-19. I understand the risks of contracting or being exposed to COVID-19 associated with my attendance at this event, and I knowingly accept those risks. I agree to waive, release and hold harmless all Released Parties from and against any claim, liability, loss or expense arising from or based upon a COVID-19 infection acquired by myself or any of my family members or associates as a result of or contemporaneous with attendance or participation at this event.

Participation in NACSW events requires adherence to all host, facility, and jurisdictional guidelines and requirements relating to COVID-19. This may include testing, vaccinations, quarantines, temperature checks and other safety measures.

I have read, understand and agree to the above:

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Name of dogs at event location:

1) \_\_\_\_\_

2) \_\_\_\_\_

**National Association of Canine Scent Work, LLC®**  
**LIABILITY WAIVER**

Parental Consent:

I am the lawful parent and/or legal guardian of the above named minor. I acknowledge that I have read and understand this Liability Waiver and that I and the above named minor will be bound by said Liability Waiver.

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature