

National Association of Canine Scent Work, LLC®

Official NACSW™ ODOR RECOGNITION TESTS

Odors Tested: Birch, Anise, Clove

Date: Sunday, September 20, 2026

Test Site Hours: 8:00 am until complete

Test Location: Top Notch Dog Training, 939 Route 376, Suite 4, Wappingers Falls, NY 12590

Test Host: Top Notch Dogs, LLC

Test Host Contact Info: Pat Tetrault - nwtrialtopnotch@gmail.com

Certifying Official: Ashlin Cooke

Judge: Jennifer Fimbel

Entry Cost: \$35.00 *per odor tested*

Number of Entries: 100

ORT ENTRY INFORMATION

Opening Date: Saturday, August 1, 2026 at 9:00 am EST

Entries Close: Friday, September 11, 2026 at 9:00 pm EST or When entry limits have been met

Second Dog Policy: *There are no second dog tests available at this ORT.*

Entry Method

First received By USPS , Mail overnight deliveries must have the signature waived box checked.

- Telephone, Fax, Unsigned Entries, And Entries Received Without Fees Cannot Be Accepted.
- Returned Checks Do Not Constitute A Valid Entry Fee. [There is a \$35 fee for returned checks].
- Entries Must Be Made On The Attached Entry Form.
- No Entry Shall Be Made And No Entry Shall Be Accepted, Which Specifies Any Conditions As To Its Acceptance.
- Owners Are Responsible For Errors In Making Out Entry Forms.
- Express Mail Entries Must Include Signature Permitting them to be left at the secretary's address without the recipient's signature.

Entry Requirements

A Qualified Entry is one that meets all the following criteria:

1. Complete entry during the specified entry time frame.
2. The Handler is a NACSW member for the 2026-2027 membership year (8/1/26- 7/31/27).
3. The Dog is registered with the NACSW.
4. Dogs participating in an Odor Recognition Test (ORT) must be at least six months of age.

For Exhibit Only Dogs (FEO): Dogs running FEO are not eligible to receive titles. FEO results will not be included in the posted ORT results. If space remains after all qualified entries are accommodated on Monday, January 19, 2026, then we will offer spaces for those who wish to run a dog (FEO). Dogs may only run FEO in odors that they are *not* already registered for.

For information on how to register or become a member go to www.NACSW.net

Trial Eligibility and ORTs

The ORT Title must be earned at least 14 days before a trial opening date to be eligible for the first draw period. All odors must be passed in order to earn the ORT title. It is not required that they all be passed at the same test.

Notification

Acknowledgement of entry acceptance/confirmation, will be made by email when entries are processed for those handlers that provide an email address. If you require confirmation via USPS, you must provide a self-addressed stamped envelope with your entry. Your payment receipt and notification are confirmation of your completed entry. Please note: processing of entries may not be immediate, but should be within approximately 14 days.

Basic Description of the Test

To successfully pass an ORT a dog must identify the location of the target odor, and the handler must correctly call an "alert" within a **two minute 30 second (2:30)** time period. The Odor Recognition Test consists of a drill type exercise which requires 12 closed boxes typically set up in a pattern of two rows, spaced a **minimum of 36" apart**. The ORT is conducted on leash. Complete information can be obtained on the NACSW website. Handlers may test on all 3 odors at the same event.

*All exhibitors should obtain and review a copy of the **NACSW K9 NOSE WORK® RULE BOOK**. You may get it from their website: www.NACSW.net*

No dog will be given more than one space in the same odor test at a single event.

CANCELLATION POLICY

The NACSW requires hosts to include their refund policy below. Hosts may use this example (and may adjust the processing fee accordingly) or they may use alternative language. NACSW would like to encourage hosts to use the most reasonable cancellation policy they can. Any questions or concerns regarding the posted cancellation policy will be directed back to the trial host.

The following cancellation policy applies:

- For cancellation of entries on or before Sunday, September 6, 2026 – Full refund minus a \$10.00 processing fee.
- For cancellation of entries between Sunday, September 6, 2026 and before Thursday, September 17, 2026 – Full refund minus a \$20 processing fee if the host fills your space. No refund will be issued if the host doesn't fill your space. If the space is filled with a discounted or free entry, you will receive a refund dependent on the income from the replacement entry.
- For cancellation of entries after Thursday, September 17, 2026 – 50% of the trial entry fee will be refunded if the host fills your space. No refund will be issued if the host doesn't fill your space. If the space is filled with a discounted or free entry, you will receive a refund dependent on the income from the replacement entry.

All cancellations must be emailed to the Test Host: Pat Tetrault at nwtrialtopnotch@gmail.com

Entry fees shall not be refunded if a dog or handler is absent, disqualified, or excused by the NACSW official or judge.

This cancellation and refund policy applies to handlers that must withdraw for any reason including but not limited to injury, illness, emergency, and personal or work-related reasons.

If the event cannot take place or be completed by reason of fire, civil disturbances, an Act of God, public emergency, or any other cause beyond the control of the event organizers, then the event host will make their best effort to provide partial refunds after recouping their expenses.

LOCATION DETAILS

ADA Site Specific Conditions

This event location is a dog training facility. Flooring is blue martial arts foam. There is a step up to the entrance, however with advance notice there is a handicap ramp available. Walking to the search is on blacktop.

Due to unforeseen conditions, such as weather or change in availability of areas at the location, these conditions may be modified at the last minute.

Modeled after real-life detection work, NACSW events are held in many different locations, with a variety of terrain, under varying weather conditions. Dogs and handlers need to be able to safely negotiate a variety of surfaces, including, but not limited to, tile, linoleum, carpeting, gravel, asphalt, uneven surfaces, and slippery footing. Handlers should be prepared to deal with a variety of weather conditions, including heat, cold, rain and snow. Events frequently require covering extensive distances to get to and from the parking area to each of the search areas and generally require that this be done across natural, uneven surfaces. Handlers should be prepared for physical demands and must be able to navigate the terrain with their dog accordingly. Handlers should expect to spend most of the day outside or in their vehicles as there are rarely indoor crating options at events. Please be prepared for you and your canine partner to deal with all of these varying environmental challenges. Handlers should familiarize themselves with potential regional risks and health concerns that may affect themselves or their dogs. Handlers agree that they are entering this event at their own risk.

Due to unforeseen conditions, such as weather or change in availability of areas at the location, the details below may need to be modified at the last minute.

Parking

Parking is in a paved parking lot near a busy road. Please plan to keep your dog contained in your vehicle except for short potty breaks or walking to your search.

RV Parking

There is NO OVERNIGHT PARKING for RV's. The parking lot can accommodate RV's, however depending upon the size, parking may be farther away than if in a passenger vehicle.

Running Vehicles or Generators in the parking lot

Running your vehicles or generators in the parking lot is allowed at this event as long as you have permission from your neighbors or are willing to park away from others.

Reactive Dog Parking

There will be reactive dog parking at this event for those who wish to park in this area, however the parking is tight and there will not be separate potty areas or warm up boxes. You must notify host in advance that you are requesting reactive parking.

Unentered Dogs

Unentered dogs must remain in the handler's vehicle during the event day. There will be ample potty areas, but unentered dogs should not be allowed to "play", exercise, or train on the event grounds.

Facility/Site Prohibitive Restrictions (e.g., smoking, firearms, alcohol, drugs, video)

Alcohol is not allowed on this event site

Hotels

A list of area hotels and directions will be provided on request.

DOG INFORMATION

Dog Policies

- All dogs must always be on a 6' leash when not searching. NO flexi-leashes while not participating in a search.
- Reactive and/or spatially challenged dogs should wear a red bandana (to be provided by the dog's handler) to help signal others that the dog needs extra space from other dogs.
- Dogs will be toileted in designated areas and handlers must pick up and dispose of waste.
- Dogs and handlers must stay in designated areas to avoid contaminating search space, interrupting a search, or from viewing any part of the search.
- Handlers should expect to keep their dogs confined in a crate or vehicle when not searching. The logistics of an event typically do not allow for dogs to hang out on leash in between searches. Handlers should plan to provide their own shade using canopies or shade cloths.
- Refer to location details (above) for information on unentered dogs.

Females in Season

Females in season are allowed to participate in ORTs. If there is a bitch in season participating in the ORT, she must wear panties and will run at the end of each odor.

Handlers with females in season should park and toilet their dogs away from the other dogs if the location logistics permit. Handlers must email the Test Host: Pat Tetrault - nwtrialtopnotch@gmail.com so plans can be made for the dog.

OTHER INFORMATION

COVID-19 Information

Event attendees are required to adhere to the NACSW [COVID-19 Event Guidelines and Rules](#). In addition to those guidelines the following changes and guidelines are in effect for this test due to COVID-19. If there are any significant changes or updates after the draw period, handlers will be notified via email. Handlers are responsible for staying up to date on any jurisdictional requirements for their home location as well as the event location including any travel guidance.

ADA Requests

If you are an individual with a disability and would like to request accommodation(s), please email ADA@nacsw.net. Please include your name, ORT date, ORT host name, and your requested accommodation(s).

Rules

Complete rules are available at www.NACSW.net. **It is the responsibility of each handler to read and understand the current NACSW™ Rule book prior to participating in a NACSW event.**

Liability

By registering for the event, the handler hereby assumes all risks of, and responsibility for, accidents and/or damage to her/himself or to her/his property or to others **or the property of others**, resulting from the actions of her/his dog. The handler expressly agree that the NACSW, Top Notch Dogs, LLC and its assignees or any other person, or persons, of said groups, shall not be held liable personally, or collectively, under any circumstances, for injury, and/or damage to her/himself, for loss, injury, **or damage** to property, whether due to uncontrolled dogs or negligence of any member of said groups, or any other cause, or causes. The handler also agrees to assume all financial liability that may be incurred by the NACSW, Top Notch Dogs, LLC **and its assignees or any other person, or persons, of said groups** due to the actions of themselves or their dogs regardless of the cause.

Sportsmanship

All handlers and spectators are expected to follow the rules of the NACSW and demonstrate good sportsmanship. This includes making sure the hide placements are unknown to the handler prior to searching and kept secret from other handlers. Please do not discuss hide placement or any details of a dog's performance that may provide information or clues to other handlers or may be overheard.

Results

During the odor re-sets, the official results sheet will be brought out to the parking area for handlers to photo or review. We recommend you verify your results on the official results sheet and let your host or judge know if you have any questions regarding your results.

Spectators

Additional guests of handlers are welcome, however spectating opportunities may be limited. Please verify attendance policies with the Test Host Contact/Secretary before bringing or inviting anyone not volunteering, handling, or officiating.

Spectators are reminded that the hide placements must not be discussed, nor should they speak with any handlers about what they saw until after the event is complete. No dogs will be allowed in the spectator area. No unentered dogs with spectators are allowed at the event. An adult accompanying a minor must be present during the searches. Everyone at the site must sign the waiver provided by the host and comply with all event requirements. Handlers are not allowed to watch the searches at any time.

Videotaping and Photography

Handlers may wear visible head or chest cameras to record their searches. You will not be allowed extra time at the start line to get your camera functioning. Please be sure it is ready to go prior to arriving at the search area. At ORTs, handlers may bring a spectator to video or photograph their searches. Videos may not be made public until completion of the event day.

At the host's discretion, a photographer and/or video service may be present during the event to offer photos and/or videos for sale to the handlers. Professional Video &/or Photography service [VIDEO/PHOTO SERVICE NAME] will be taking video of the searches. Details will be available at check in.

Volunteering

Anyone who is not testing is welcome to volunteer. If you know of someone who would like to volunteer, please have them go contact VOLUNTEER COORDINATOR Dominique at dominique@dmanpellaw.com with questions. Your time and effort are GREATLY appreciated!

Emergency Veterinary Hospital

The closest emergency veterinarian(s) to the event location:

Flannery Veterinary Hospital
789 Little Britain Rd, New Windsor, NY 12553
(845) 565-7387

Animal Emergency Clinic of the Hudson Valley
1112 Morton Blvd, Kingston, NY 12401
(845) 336-0713

Guardian Veterinary Specialists
24/7 Emergency and Specialty Care
4 Hardscrabble Heights, Brewster, NY 10509
Phone: (914) 704-3400

Newtown Veterinary Specialties
52 Church Hill Rd
Newtown, CT 06470
203-270-8387

Questions

All Test related questions, contact Pat Tetrault - nwtrialtopnotch@gmail.com

Details regarding check-in time and briefing will be sent approximately 1 week before the ORT.

***** Please note*****

**You must complete the entry form below AND the attached waiver.
Both must be submitted to complete your entry.**

Top Notch Dogs, LLC
NACSW™ – Odor Recognition Test

Sunday, September 20, 2026

Top Notch Dog Training, 939 Route 376, Suite 4, Wappingers Falls, NY. 12590

\$35.00 Registration Fee *per odor tested*, Payment by check or money order,

Payable to Top Notch Dogs, LLC

**Please mail this completed form & attached waiver via USPS with your registration fee to:
ORT Entry, Pat Tetrault, 30 Timothy Lane, Hopewell Junction, NY. 12533**

Questions? Contact: Pat Tetrault - nwtrialtopnotch@gmail.com

Odor: ☐ Birch ☐ Anise ☐ Clove (\$35 per odor tested - all 3 = \$105)

Test date(s): Sunday, September 20, 2026

Handler's NACSW Membership # _____

Handler's Name _____

Address _____

City _____ State _____ Zip _____

Dog's NACSW # _____ **Breed(s)** _____

Dog's Call Name _____

Phone where you can easily be reached _____

E-mail Address _____

Emergency Contact (Name & Phone Number): _____

An ORT must be taken and passed at least 14 days before a trial opening date to be eligible for the first draw period.

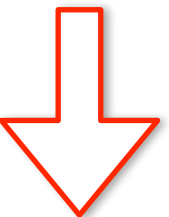
Please contact your host at least 1 day before the ORT if your female dog will be in season.

All confirmations will be sent via e-mail with attachment within 7 days of receipt of complete registration form and payment. If you require confirmation via USPS, you must provide a self-addressed stamped envelope.

I/We hereby assume all risks of, and responsibility for, accidents and/or damage to myself or to my property or to others, resulting from the actions of my dog. I/We expressly agree that Top Notch Dogs, LLC, 939 Route 376, Suite 4, Wappingers Falls, NY. 12590, and/or NACSW or any other person, or persons, of said groups, shall not be held liable personally, or collectively, under any circumstances, for injury, and/or damage to my person, for loss or injury to my property, whether due to uncontrolled dogs or negligence of any member of said groups, or any other cause, or causes.

Signed: _____ Date: _____

Don't forget to complete the waiver (next page) & include it with your entry!!



National Association of Canine Scent Work, LLC®
LIABILITY WAIVER
WAIVER OF LIABILITY AND INFORMED CONSENT

I understand that participating in Top Notch Dogs, LLC ORTs/Trials (the “Event”), whether as a participant, a volunteer or a spectator, holds some risk. These risks include, but are not limited to, that the behavior of dogs and other domestic animals is sometimes unpredictable, cannot be guaranteed, and can result in serious personal injury or death to bystanders, as well as extensive property damage. In addition, I and/or my dog may be exposed to challenging, treacherous or unstable terrain and footing during the Event.

Acknowledging my awareness of the risks associated with participating or observing any type of detection style training or competition, I hereby waive and release any claim or cause of action that I may otherwise have against Amy Herot, Jill-Marie O’Brien, K9 Nose Work®, National Association of Canine Scent Work, LLC®, Top Notch Dogs, LLC, Top Notch Dog Training, Pat Tetrault and their respective employees, officers, directors, agents, or contractors (collectively, the “Released Parties”) for any claim or cause of action for personal injury or property damage (collectively, a “Claim”) arising out of or in connection with events, accidents or other occurrences at the Event, except to the extent that the Claim arises out of the intentional misconduct or gross negligence of the Released Party. I further agree to defend, indemnify, and hold harmless each Released Party from and against any and all claims, damages, costs and expenses arising out of or in connection with any Claim that is based, in whole or in part, on acts or omissions by me or by any person or animal for whom or for which I have or had responsibility or control.

I represent and affirm that to the best of my knowledge and belief: (1) I do not have COVID-19 nor am I waiting for test results; (2) I have not been tested and found positive for COVID-19 or if I have tested positive for COVID-19, I certify that I have been released by government officials and/or health care providers to resume normal activity without limit; (3) If I have experienced symptoms associated with COVID-19 including fever, coughing, or shortness of breath or if I have been in contact with or exposed to any known carrier of COVID-19, I have met the current CDC recommendations regarding testing and/or quarantine. I am representing my condition as of signing, and if, as of the later time of the event, there has been any change in any of the conditions represented, I am obligated to formally notify the event host of the changed conditions at the time of and before participating in the event. I agree to follow any specific event guidelines, precautions and requirements to mitigate the possibility of event participants or attendees contracting or spreading COVID-19. I understand the risks of contracting or being exposed to COVID-19 associated with my attendance at this event, and I knowingly accept those risks. I agree to waive, release and hold harmless all Released Parties from and against any claim, liability, loss or expense arising from or based upon a COVID-19 infection acquired by myself or any of my family members or associates as a result of or contemporaneous with attendance or participation at this event.

Participation in NACSW events requires adherence to all host, facility, and jurisdictional guidelines and requirements relating to COVID-19. This may include testing, vaccinations, quarantines, temperature checks and other safety measures.

I have read, understand and agree to the above:

Name (Print)

Signature

Date

Name of dogs at event location:

1) _____

2) _____

Parental Consent:

I am the lawful parent and/or legal guardian of the above named minor. I acknowledge that I have read and understand this Liability Waiver and that I and the above named minor will be bound by said Liability Waiver.

Name (Print)

Signature

Date